

# CONTENTS

## Contributors

Forewords .....	Randall Johnson & Joseph A. McGilberry
Preface .....	P. C. McLaurin, Jr. & Michael T. Allen
A Word to Supervisors .....	P. C. McLaurin, Jr.
Detailed Table of Contents	
Introduction .....	P. C. McLaurin, Jr.

## CHAPTERS

I	The Historical and Constitutional Development of the County .....	Michael T. Allen
II	The Office of Supervisor .....	P. C. McLaurin, Jr.
III	Powers and Duties of Supervisors .....	Samuel W. Keyes, Jr.
IV	Other Major County Officials .....	Sumner D. Davis III & Joseph N. Fratesi
V	Open Meetings and Access to Public Records .....	P. C. McLaurin, Jr.
VI	The District and Unit Systems of Organization .....	Michael Keys
VII	Financial Administration .....	Mark Houston
VIII	Ad Valorem Tax Administration .....	Frank McCain, Harmon A. Robinson, & Joe B. Young
IX	Purchasing .....	Rhuel P. Dickinson, Jr.
X	Borrowing and Debt Administration .....	P. C. McLaurin, Jr. & Randall B. Wall
XI	Personnel Administration .....	Gary E. Friedman
XII	County Planning and Zoning: An Overview .....	Kenneth M. Murphee
XIII	The Electoral Process .....	Phil Carter
XIV	The Court System .....	James L. Roberts, Jr.
XV	The Role of Counties in Local Government Reform .....	William M. Wiseman

## APPENDICES

1	Annual Agenda for Meetings of Boards of Supervisors .....	Samuel W. Keyes, Jr.
2	County Government and Mississippi's Ethics Law .....	Scott Rankin
3	Using the <i>Mississippi Code of 1972</i> , Annotated .....	Michael Lanford
4	Municipal Boundary Expansion from a County Perspective .....	Jerry L. Mills
5	Records Management .....	P. C. McLaurin, Jr. & Joseph N. Fratesi
6	A Practical Guide to Public Relations for the County Supervisor .....	Joanne Anderson
7	Information Technology for Local Governments .....	Michael T. Allen
8	The State Aid Road Program .....	J. Brooks Miller
9	Environmental Issues Important to Counties .....	Joel Yelverton
10	Basics of Economic Development .....	Phil Hardwick
11	Homeland Security/Emergency Management .....	Thom Ball
12	The Mississippi Association of Supervisors, Inc. ....	Jack Gregory, Jr.
13	Mississippi Public Entity Services .....	Eddie F. Washington
14	The Center for Governmental Training & Technology .....	P. C. McLaurin, Jr.

Selected Information about Mississippi Counties .....	H. Lee Hill II
Selected Directory of Governmental Officials, Agencies, and Organizations .....	Michael T. Allen
Selected Bibliography of County Government .....	Michael T. Allen